

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING AGENDA  
OCTOBER 26, 2010 - 7:00 PM  
9/10 CENTER AUDITORIUM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

J. Neil Campbell, President	<i>(Operations Committee)</i>
Richard M. Ritter, Vice President	<i>(Finance Committee)</i>
Diane M. Brownfield	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
Joseph E. Dunn, Jr.	<i>(Finance Committee)</i>
Donald R. Holt, Jr.	<i>(Finance Committee)</i>
Paul L. Johnson	<i>(Operations Committee)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
Robert M. Knecht	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
William A. Sweigart	<i>(Finance Committee)</i>
Dr. Tonya T. Taylor	<i>(Education &amp; Community &amp; Student Relations Committees)</i>

**Student Representatives:**

Kelsey McKee, Senior Class Representative  
Vinasia Miles, Junior Class Representative

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the September 28, 2010 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote:

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**EXECUTIVE SESSION**

An executive session will be held on Tuesday, October 26, 2010 at **5:30 p.m.** for legal and personnel reasons.

**SUPERINTENDENT'S REPORT**

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
November 9, 2010	6:00 P.M.	All Committee Meetings	9/10 Center Auditorium
November 22, 2010	7:00 P.M.	School Board Meeting	9/10 Center Auditorium
November 25-26, 2010	~	Thanksgiving Holiday Observed	<i>Schools &amp; Offices Closed</i>

**BOARD PRESIDENT'S REPORT**

Presentation by the Coatesville Area High School Students, Robert Fisher, Principal.

**SPECIAL REPORTS**

**STUDENT REPRESENTATIVE'S REPORT**

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*School Board President*)

**RECOMMENDED MOTION:** That the Board approves the consent agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

2. **FINANCE COMMITTEE** (*Richard Ritter, Chair*)

A. **Schedule of Bills Payable**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending September 30, 2010.

<b>Fund</b>	<b>Paid</b>
General Fund – 10	\$ 8,554,164.80
Athletic Fund – 29	100.87
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	1,229,326.45
Capital Projects Fund 34 / 2010 GOB	0.00
New Capital Reserve Fund 38	150,112.80
Food Service – 51	86,757.35
Trust Fund – 71	0.00
Student Activities Fund – 81	18,970.74
Agency Fund – 89	1,353.09
<b>TOTAL</b>	<b>\$ 10,040,786.10</b>

B. **Treasurer’s Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending September 30, 2010.

C. **Budget Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Budget Transfers as submitted for the month ending September 30, 2010 in the amount of \$8,081.00.

D. **Schedule of Investments**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Investments as submitted for the month ending September 30, 2010.

E. **Student Activities Fund and Agency Fund Reports**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Student Activities Fund and Agency Fund Reports as submitted for the month ending September 30, 2010.

- F. 2011-2012 Enrollment Forecasts**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2011-2012 Enrollment Forecasts.
- G. 2011-2012 School Allocations**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2011-2012 School Allocations.
- H. 2011-2012 Budget Calendar**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2011-2012 Budget Calendar. (*Enclosed*)
- I. Collection of Earned Income and Net Profits Tax (EIT) by the Chester Tax Collection Committee**  
**RECOMMENDED MOTION:** That the Board of School Directors adopts the attached resolution to contract for the collection of Earned Income and Net Profits Tax (EIT).
- J. Banking Requests for Proposals**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the appointment of Citizen's Bank of Pennsylvania as the primary depository for the 2010-2011 through 2013-2014 fiscal years and the following institutions as secondary depositories: PA School Districts Liquid Asset Fund (PSDLAF), PA Local Government Investment Trust (PLGIT), TD Bank, First Niagara Bank and Downingtown National Bank.
- K. Human Resources**
- 1. Resignations - Regular and Extra Duty**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:
- a. CATA
- 1) Bailey, Carla, Special Education Teacher for the Coatesville Area Senior High School. Letter Dated: 6/16/10. Reason: Personal. Effective: 6/16/10.
- b. CATSS
- 1) Sullivan, Janet, 2.0 Cafeteria/Playground Aide for the East Fallowfield Elementary School. Letter Dated: 10/12/10. Reason: Personal. Effective: 10/29/10.
- c. FEDERATION
- 1) Bruggar, Cheryl, 5.5 Hour General Utility Worker for the Coatesville Area Senior High School. Letter Dated: 10/5/10. Reason: Retirement. Effective: 10/31/10.

d. EXTRA DUTY

- 1) Baxter, Elizabeth, Drama Club Advisor for the North Brandywine Middle School. Letter Dated: 9/14/10. Reason: Personal. Effective: 9/14/10.
- 2) Keech, Stephanie, 7<sup>th</sup> Grade Cheerleading Coach for the Scott Middle School. Letter Dated: 9/21/10. Reason: Personal. Effective: 10/1/10.

2. **New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATSS

- 1) Dunnuck, Leslie, Substitute Cafeteria/Playground Aide and Instructional Aide for the Reeceville Elementary School. Salary: \$9.50/hr./\$10.50/hr. Effective: 10/27/10. SP4: Approved.
- 2) Marrs, Angela, Substitute Cafeteria/Playground Aide and Instructional Aide for the Caln Elementary School. Salary: \$9.50/hr./\$10.50/hr. Effective: 10/27/10. SP4: Approved.
- 3) Norman, Michele, Title III ESL Adult Night Class Aide for the Scott Middle School. Posted: 9/22/10 (New). Salary: \$10.50/hr. Effective: 2010 – 2011 School Year. SP4: Staff.
- 4) Taylor, Christine, Substitute Cafeteria/Playground Aide and Instructional Aide for the Reeceville Elementary School. Salary: \$9.50/hr./\$10.50/hr. Effective: 10/27/10. SP4: Approved.

b. FEDERATION

- 1) Brown, Dominic, Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 10/27/10. SP4: Staff
- 2) Desiderio, George, Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 10/27/10. SP4: Approved.
- 3) Jones, Sharon, Food Service Substitute for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 10/27/10. SP4: Approved.
- 4) Lopez-Saldivar, Candelaria, Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 10/27/10. SP4: Approved.
- 5) Sherman, William, Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 10/27/10. SP4: Approved.

c. EXTRA DUTY

- 1) Holley-Sheppard, Camille, Yearbook Co-Advisor for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Posted: 6/16/10 (Connolly-Daily). Salary: \$2,295.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 2) Stuart, Gail, Yearbook Co-Advisor for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Posted: 6/16/10 (Connolly-Daily). Salary: \$1,785.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 3) Mentors for the Coatesville Area School District. Salary: \$1,000.00. If Mentor is assigned two teachers, the salary for mentoring the additional teacher is \$500.00. One-half (½) pay will be provided if only one (1) semester is served as a mentor. SP4: Staff.

**MENTOR**

**NEW TEACHER**

**GORDON EDUCATION CENTER**

Claire Lindelow

Ursula Beren

**REECEVILLE**

Donna Puma

Lauren Donnon

- 4) EAP Tutors for the North Brandywine Middle School. Posted: 8/10/10 (New). Salary: \$33.00/hr. Effective: 2010 – 2011 School Year. SP4: Staff.

William Leyden

Maria Stauffer

- 5) 21<sup>st</sup> CCLC Afterschool Tutors for the Scott Middle School. Posted: 8/10/10 (New). Salary: \$33.00/hr. Effective: 2010 – 2011 School Year. SP4: Staff.

Lorie Glackman

Linda Pitts

**3. Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following new positions:

a. CATA

- 1) Donnon, Lauren, LTS Kindergarten Teacher for the Reeceville Elementary School. Posted: 9/16/10 (New). Salary: \$43,800.00. Temporary Substitute Contract. Degree: BA – Elementary Education & Early Childhood Education, Temple University. Years of Exp.: 2. Effective: 9/29/10 – 6/9/11. SP4: Approved.

**4. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CERTIFIED

- 1) Rubincan, Patricia, IEP Facilitator for the Coatesville Area School District. Letter Dated: 9/23/10. Reason: FMLA. Effective: 8/19/10 – 11/11/10.

b. CATA

- 1) Shuman, Pamela, Special Education Teacher for the Scott Middle School. Letter Dated: 9/28/10. Reason: FMLA/Medical leave of Absence. Effective: 9/21/10 – 4/24/11.

c. CATSS

- 1) Jackson, Africa, Health Assistant for the Caln Elementary School. Letter Dated: 9/28/10. Reason: FMLA. Effective: 9/01/10 – 9/27/10.
- 2) Johnson, Jeanne, 6.5 Hour Special Education One-On-One Aide for the Coatesville Area Senior High School. Letter Dated: 9/27/10. Reason: Medical Leave of Absence. Effective: 8/30/10 – 12/21/10.

**5. Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

**6. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Stewart, Roger, move from Substitute Cafeteria/Playground Aide and Instructional Aide to 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School. Posted: 9/22/10 (Key). Salary: \$9.50/hr. Effective: 10/27/10.

b. FEDERATION

- 1) Shesko, John M., move from Police Officer for the Coatesville Area School District @ \$19.67/hr. to Police Officer for the Coatesville Area School District @ \$25.13/hr. Effective: 10/27/10.
- 2) Thompson, Catherine, move from Food Service Substitute for the Coatesville Area School District @ \$9.00/hr. to 3.75 Hour General Utility Worker for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Posted: 9/2/10 (Kozacheson). Salary: \$14.46/hr./\$14.66/hr. after 90-day probation.

7. **Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Jillian Christoff - 10/14/2010

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **ESL / Title III Purchases**

**RECOMMENDED MOTION:** That the School Board of Directors ratifies the purchase of Education Technology to support the ESL/ Title III program in each of the schools in the Coatesville Area School District. Total cost of \$43,015.00 will be paid through Title III grant funding.

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Approval of Revised PlanCon A & B Submission – New North & South Brandywine Middle Schools**

**RECOMMENDED MOTION:** That the Board of School Directors approves the submission of Revised PlanCon A & B to the Department of Education for the construction of the new North & South Brandywine Middle Schools. Information including the actual documents will be distributed at the Operations Meeting. The architect is working on the refinements of the data. Therefore with consideration of the proposal presented at the committee meetings the revisions include expanding the two new middle schools by (12) classrooms in each building to accommodate relocating the Scott Middle School students to the new North and South Middle Schools in 2012-13. The revisions also will relocate the Caln Elementary School students to Scott. The then Scott Elementary School will be retrofitted for elementary aged students.

B. **Approval of Revised Master Facilities Plan**

**RECOMMENDED MOTION:** That the Board of School Directors approves the revised master facilities plan as submitted by the architect.

C. **Lobar Inc. and Landmark Building Systems Settlement Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approves the settlement agreement with Lobar Inc. and Landmark Building Systems as recommended by the Solicitor. (*Enclosed*)



**D. Modular Relocation Bids**

**RECOMMENDED MOTION:** That the Board of School Directors awards the modular building relocation contract to Mobilease Modular Space in the amount of \$1,680,000. Bids were received as follows:

CM2	Did not submit (ran out of time)
Kauffman	Did not submit
M Space Holdings, LLC	Did not submit (too many unknowns)
Mobilease Modular Space	\$1,680,000
Vanguard Modular Building Systems	Did not submit (ran out of time)

**E. Change Order No. 1-005 at Coatesville Area Senior High School**

**RECOMMENDED MOTION:** That the Board of School Directors approves Change Order No. 1-005 with Lobar, Inc. (General Contractor) at Coatesville Area Senior High School at no additional cost (total of \$90,320.69 additions and deductions) for providing various services, the most significant the credit for using less excavation of unsuitable soils than specified.

**5. COMMUNITY & STUDENT RELATIONS COMMITTEE (Robert Knecht, Chair)**

**A. Review of Revised Policy #214 – Class Rank – 1<sup>st</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the first reading of Revised Policy #214, Class Rank.

**B. Review of Revised Policy #112 – Guidance – 1<sup>st</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the first reading of Revised Policy #112, Guidance.

**C. Comprehensive Safe School Plan**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Comprehensive Safe School Plan.

**D. North Brandywine Middle School Trip to New York City – May 19-20, 2011**

**RECOMMENDED MOTION:** That the Board of School Directors approves the North Brandywine Middle School trip to New York City, May 19-20, 2011.

**E. North Brandywine Middle School Trip to Williamsburg, VA – May 26-28, 2011**

**RECOMMENDED MOTION:** That the Board of School Directors approves the North Brandywine Middle School trip to Williamsburg, VA, May 26-28, 2011.

**F. Student Discipline Hearings**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Actions</u>
10DH59	30 day expulsion
10DH60	Expelled for balance of 2010-11 school year
10DH61	15 day expulsion
10DH62	15 day expulsion

10DH63	In-home instruction for 20 school days
10DH64	Full term 180 day expulsion
10DH65	25 day expulsion

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

*"A notice of this public meeting was advertised in the Daily Local Newspaper on December 27<sup>th</sup> & 30<sup>th</sup>, 2009 and January 1, 2010.  
Copies of committee minutes will be maintained in the Office of the Board Secretary."*